



EXECUTIVE COMMITTEE MEETING

**Skype Teleconference
Sunday 15th April 2018**

Minutes

1. Peter opened the meeting at 7:33pm and welcomed everyone.
2. **Apologies** : Tracy
3. **Present** – Peter (chair), Mike, Pauline, Blake, Russell, Myra, Susi
4. **Minutes** of last teleconference meeting & Matters arising
Russell: Listed details from Cheque book for mike to record. Details to be emailed to mike.
*Peter proposed the minutes as seen and matter arising to be accepted as a true and accurate summary.
Seconded Pauline. Carried.*
5. **Secretary's** position: Still Vacant. Peter J filling in. ☹
Myra question whether it was legal to operate without a secretary. Peter was unsure of the exact rules pertaining to associations in NZ, however as he is filling in as secretary it is probably academic. Less meeting are being held because of this situation. From next AGM a secretary must be found.
6. **Correspondence:**
Email from Canada requesting organic Oil. Pauline forwarded to Blake. Blake responded but they were unwilling to pay the price.
7. **Financial**
 - Bills paid (to be approved)
 - o Life Style Block \$14.80 (on autopayment)
 - o NZ Gardener \$39.00 (on autopayment)
 - Bills to be approved
 - o Ediy Yearly Website Subscription. \$484.38
 - Statements
 - Oil \$ 3,382.28
 - Savings \$ 1568.51
 - nonprofit \$ 19,154.13
 - Conference \$3.477.82
 - Term investment \$18,560.83
8. Reports from Members of Executive
 - **Membership**
 - New members**
 - o Kaye Hollister, Fielding – Voting Member
 - **Library**
 - Category listing in last link has resulting in an increase in borrowing.
 - One research folder is missing.

The Pursuit of Excellence in Lavender Production – Collected papers on basic technicalities
(includes the following five papers plus CD of Powerpoint slides)

1. Oil Quality – Analyses, Noses and Manipulation (TALGA Conference 2000)
2. Oil Composition, Aroma Characteristics and Perceived Quality (TALGA Conference 2001)
3. Applying Your Oil Report Results (NZLGA Conference 2001) *We have a couple of copies of this one in the Library*
4. Steam Distillation of Lavender Oil – Basic Essentials and Some Explanations (NZLGA Conference 2003)
5. Analysing and Tuning the Oil Production Process (TALGA Conference 2000)

Pauline to contact Noel Port regarding the above research folder

9. **Website:**

New member's profiles in North and South Islands now fixed.

Latest Link in Library

Pauline mentioned that the conference details should be advertised on the front page.

Also could not find the registration details on the website. Peter to check and include if necessary.

10 **General Business**

- **Conference 2018 update**

Peter summarized conference details to date. Only 5 members have registered so far. Others having indicated they will be coming.

Peter has heard that some members feel the accommodation costs are too high. Peter put this to the conference committee with the idea of subsidizing the cost. Two did not agree and I assume the rest of the committee agree with this. Myra indicated that the overall cost was too high and felt many south island growers would not attend because of this and the travel cost. Russell suggested that an extra night accommodation might be required for those traveling after the conference as there would not be enough time for flight connections. Peter indicated that the conference would end around 2pm and with about a 2 hour travel time to Wellington airport there should be enough time. Peter suggested that the conference committee should look into this with the options of arranging transport to and from Wellington if required. Myra suggested it would have been better if the conference were held in main centres as accommodation and travel costs would be cheaper. However it was felt that places outside of the main centres would add to the attraction of coming. Myra also suggested that perhaps conferences every two years were too much. Peter indicated that that would have to be a discussion presented via remit at the next AGM. Mike suggested that we should be looking at the overall cost and suggested that a discount on the registration fee would be a fairer to all members. Pauline agreed with this as they will be using their campervan for accommodation. Mike put the following motion: That the conference committee reduce the registration fee to \$150 per person and the executive would offset the cost per registration fee estimated to be \$1,200. Sec Pauline. All agreed – Carried.

General discussion followed with goings on in the regions.

- Susi had two Michelin chefs visit who were doing a program *Paul & Nick's Big Food Adventure*. The two chefs follow the Ulster Scots migration around the world, featuring famous characters who have made an impact on their adopted country.
- Pauline heard that Back-Yard lavender had an article to rural life magazine
- Russell has been approved from a US university to host a 5 month intern.

Meeting closed 8:43pm